DEPARTMENT OF THE ARMY

ANY ORGANIZATION

CITY, STATE 22222

MCHJ-WRMC 7 November 2023

MEMORANDUM FOR Commander, U.S. Army Medical Department Regiment, ATTN: ATMC-MH-R, JBSA, Fort Sam Houston, TX 78234

SUBJECT: Nomination of Mr. John T. Doe for Honorary Member of the AMEDD Regiment

1. I am honored to.nominate Mr. John T. Doe as a candidate for Honorary Member of the AMEDD Regiment. He has supported the Regiment for 20 years and is one of the most outstanding civilians to have worked closely with the Army Medical Department Regiment and the United States Army.

2. There are no adverse personnel actions pending on Mr Doe.

3. Attached is a summary of Mr Doe’s significant contributions.

4. The proposed presentation date is \_\_\_\_\_\_\_\_\_.

5. If this nomination is approved, request it be sent to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Fort Lewis, WA, 98433-1041. POC for this award is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ @ commercial phone number (XXX-XXX-XXXX).

 Signature Block